(k) In addition to original copy of above mentioned documents following original documents must be produced by the candidate at the time of **reporting** to IIT (ISM) to complete his/her Admission:

(i) Copy of the online application form.
(ii) Copy of the seat allotment letter.
(iii) Copy of Admission fee payment receipt.
(iv) The Migration Certificate or College Leaving Certificate.
(v) Medical fitness certificate as per Annexure II.
(vi) 4 passport size and 10 stamp size colour photographs.
(vii) Undertaking regarding not claiming scholarship *for sponsored candidate.*
(viii) 2-year's experience certificate for candidates of M. Tech. in Mining Engineering Opencast Mining.
(ix) It is important for the 'Appearing candidates' to note that their admission will be provisional even after completing all other procedures & formalities which will be confirmed only after submission of final semester / final year marks-sheet of qualifying degree and college leaving certificate / migration certificate in original to the Academic Section through the coordinators of the respective M. Tech. Programmes latest by September 01, 2020 (Tuesday). Such candidates will not be entitled for any scholarship till confirmation of their admission, if otherwise eligible. Failure to submit the requisite document by the stipulated date will lead to cancellation of admission of all such candidates and names of all such candidates will be deleted from the rolls of the Institute w.e.f. September 02, 2020 (Wednesday) without further notice. In such cases the candidates will be refunded only caution money deposited at the time of admission.
(x) Salary Bank Account statement/Employees' Provident Fund (EPF) statement (*for Sponsored candidates working in private firms/organizations*)

(l) The documents of the candidates will be verified by IIT(ISM) officials. Admission of only those candidates, whose documents are found in order and verified as satisfactory, will be confirmed.

(m) All other formalities related to identity card, hostel and bank account, etc. will be completed subsequently by the candidate.

(n) Mess fee for the first semester have to be paid at the time of Reporting to IIT(ISM). Caution money and security deposits are refundable only after completion of the Programme.

### 4.1 Withdrawal of Admission

After admission/provisional admission, a candidate may withdraw his/her admission. Withdrawal may be requested through online portal only.

i. If the withdrawal request reaches the office of Assistant Registrar (Exam & Academic), IIT (ISM) Dhanbad through online portal **before** the final main round of COAP, the entire fee collected from the student will be refunded after a deduction of processing fee of Rs.1000/-.
ii. If a student withdraws his/her offer of admission **after** the final main round of COAP, he/she will be refunded only the caution money.

## 5. OTHER IMPORTANT POINTS

**(a)** In the event of any information being found false or incorrect or incomplete or non-eligibility being detected at any time before or after admission, his/her candidature is liable for rejection without further communication.

**(b)** An applicant once admitted in a particular postgraduate programme will not be allowed to shift to any other programme, even if seats remain available in other courses. However, if adequate number of students is not available in a particular programme, IIT(ISM) may not run that Programme. In such case, a candidate who has taken admission in that Programme may be allowed to change his/her admission to other M. Tech. Programme (even if the candidate has not applied for that Programme), where vacant seat is available in the respective categories and matches the qualifications of the candidate with the eligibility condition of that Programme.